

With one more vacancy to be filled, the NC chair proposed two names from a list of potential candidates that had been discussed earlier at the NC. Many criteria were considered and Jacques Valotaire thanked members for proposing such a good slate of candidates.

Steven Wolff and Emilian Groch will approach the first candidate, and if unsuccessful move onto the second candidate. If both attempts are unsuccessful, another approach will be devised and brought to the December meeting.

The NC will need two new members, who will be chosen at the December meeting. Jacques Valotaire will send an invitation to ASOC members to express an interest in joining the NC and will follow-up by phone.

Motion 3-12.3.1 That the ASOC approves the appointment of Michel Sanschagrín as a member of the ASOC, effective January 1, 2013.

Proposed: Michel Benoit

Seconded: Trisha O'Malley

Carried

Motion 3-12.3.2 That the ASOC approves the re-appointment of Jill Wagman and Steven Wolff for a second term of three years, effective January 1, 2013.

Proposed: Emilian Groch

Seconded: Bob Christie

Carried

b) ASB Membership

The NC proposed the following motion:

Motion 3-12.3.3 That ASOC nominates Laura Newman as a member of the Actuarial Standards Board.

Proposed: Emilian Groch

Seconded: Bob Christie

Carried

Action items:

1. Steven Wolff and Emilian Groch will contact the two candidates who were selected to fill the vacant position in the ASOC. If not successful they will work with Jacques Valotaire to find other suitable candidates and bring these names to the December meeting.

2. Jacques Valotaire will send a note requesting an expression of interest from ASOC members to join the Nominating Committee and will follow-up by phone.

Item 4 Report from Actuarial Standards Board Chair

Dave Pelletier, Chair of the Actuarial Standards Board (ASB), presented a report on the ASB's activities. It summarized the activities since the last ASOC meeting, and the status of various projects.

Item 5 ASB Terms of Reference

The CIA Board did not approve the change to section 5 of the ASB Terms of Reference related to increasing the potential extension of the term of an ASB member from one year to three years at their June 2012 meeting. The ASB decided that they can live with this decision and recommended that there be no further action taken. It was agreed by all to accept the status quo.

Item 6 ASB Strategic Plan (Moved to afternoon)

Professions would be helpful. Tricia O'Malley offered to help find someone to present the different models.

Action:

1. *Emilian Groch, Jacques Valotaire, Bob Baldwin, and Michel Benoit will start working on bullet #4 of the Action Chart: ASOC Terms of Reference and the potential need for a Code of Conduct.*
2. *Shirley Ann Mahon will distribute to members the Terms of Reference and the CIA Code of Conduct and process.*
3. *To identify and invite the speaker for the educational/development presentation on The Actuary's Role in Workers' Compensation at the December meeting.*

Item 13 Review of Action Items

The ASOC reviewed the list of action items from the March 2012 meeting. All items have been dealt with.

Item 14 2013 Meeting Dates

The schedule of 2012–2013 ASOC meetings was finalized. They are as follows:

- December 13, 2012—Montréal, QC (in conjunction with the Annual Public Meeting);
- Thursday, March 28, 2013—Toronto, ON (March 27 afternoon, ASB–ASOC joint strategy session and dinner);
- Wednesday, September 18, 2013—Montréal, QC;
- Thursday, December 12, 2013—Toronto, ON.

Item 15 In-Camera Session—ASB Chair Evaluation

Item 16 In-Camera Session—ASOC Self-Assessment

Item 17 In-Camera Session—Meeting Review

There being no further business, the meeting ended at 3:30 p.m.